



MMSC DIVISION CIRCULAR

No. **01/2016**
Dated: 30.03.2016

SUBJECT:

**FLAG CIRCULARS RELATED TO
ISM /ISPS CODES & MLC, 2006**

Dear Sirs,

INSB MMSC Division has developed the present circular to help Managing Companies and INSB Auditors to have an **easy access** and **understanding** of flag **Administrations'** (which have authorized INSB) **circulars**, to be **all together** and **presented grouped** under the ISM/ISPS Codes and MLC, 2006.

Present includes, as per MMSC Division's judgment, all Administration's circulars, notices, instructions, requirements, which are **directly** related to ISM/ISPS Codes and MLC, 2006 but also circulars which are **indirectly** related to these codes/convention and helping the understanding and implementation of same.

We have indicated **under of each circular, in bullet points**, the main circular's requirements; however the reading of the **whole circular** is necessary in order the thoroughly understanding to be obtained.

The circulars are periodically updated, according to available information of administrations' web sites.









Although all efforts made to highlight the Administrations' circulars/notices requirements, in relation with the ISM/ISPS Codes and MLC, 2006, we cannot guarantee the preciseness, updates and completeness of present circular.

Last amendment of this Circular: June 2019

Current revision: 16

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Systems Certification Division

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Source:
<http://www.segumar.com>

Please find here below **PMA circulars** related to ISM/ISPS codes and MLC, 2006.
 Said circulars to be taken into account during the ISM/ISPS audits and MLC inspections.
 Please have in mind that also other PMA circulars may be related to ISM/ISPS/MLC and should be taken into account.

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Circular No	Description
MMC-47 05/1992	Retention of the Official Log Book <ul style="list-style-type: none"> Retained for a period of at least two years from the date of closing
MMC-95 Sep.1996	Implementation of the ISM Code
MMC-97 Apr.1997	Implementation of the ISM Code –Required Reporting Date
MMC-107 (REVISED 03/1999)	Publications and Records required on vessels of 500 gross tonnage or above with International Registration in the Panamanian Registry <ul style="list-style-type: none"> Publications Records / Log Books Plans and Instructions
MMC-100: (Jan.1998)	Implementation of the ISM Code
MMC-115: (Sep.2001)	Implementation of the ISM Code for Other Cargo Ships and Mobile Drilling Units of 500 gross tonnage and upward –Required Reporting date

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Circular No	Description
MMC-134: (REVISED 19/07/2004)	Validity of Course Certificates and Course Endorsements <ul style="list-style-type: none"> All course certificates issued by PMA Authorized Training Centers have a validity of 5 years from the date of issue
MMC-136: (REVISED Jan 2019)	Authorized Recognized Organization (ROs)
MMC-151: 09/2007	Implementation of IMO Unique Company and Registered Owner Identification Number Scheme
MMC-153: (REVISED: 10/2014)	Crew Roll Logbook Endorsement <ul style="list-style-type: none"> Crew Roll Log book could be endorsed either by the Master "or" the Consul
MMC-160: (March 2008)	Qualifications, training and experience of the Designated Person The Company should provide training courses covering qualifications, training and experience and the appropriate procedures connected to compliance with the ISM Code including practical training and continuous updating. The company should also provide documentary evidence that the Designated Person has the relevant qualifications, training and experience to undertake the duties under the provisions of the ISM Code.
MMC-172: (REVISED: May/2019)	Correction of Deficiencies found in PSC Inspections <ul style="list-style-type: none"> The actions taken by the operators/owners to correct the deficiencies found during PSC inspections must be send, duly documented, as soon as possible to the section mentioned on the previous paragraph. The Recognized Organization shall send the survey report to the Port State Control section in cases where the attendants of the Recognized Organizations are required by the port state control officers. Please be advised that the correction of deficiencies shall be sent by the Masters, Operators/Owners using the format in appendix I of this Merchant Marine Circular: "Monitoring and Correction" Form (F-253).

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Circular No	Description
MMC-176: (REVISED 14/12/2015)	International Safety Management Code (ISM Code) <ul style="list-style-type: none">Request for authorization for an additional ISM verificationAll Company Operators/Owners/Masters shall send to Segumar Declaration of Company (DC) for the Company Operator as per the ISM Code 3.1, and the Declaration of Designated Person Ashore (DPA) for the respective endorsement.RO's that they shall verify, during the initial, renewal, annual and intermediate verifications, that every DPA and CSO has been endorsed by this Administration
MMC-181: Aug.2008	Responsibilities of Companies / Report of Fraudulent Certificates <ul style="list-style-type: none">Owners/Operators responsibility to verify the Report of Fraudulent Certificates of Seafarers
MMC-182: Aug.2008	Appropriate Certificate <ul style="list-style-type: none">Any crew member must hold and keep onboard the Appropriate Certificate issued or endorsed by PMACompanies, Masters must ensure to hire crew members authorized to perform the duties corresponding to the duties described on the Appropriate Certificate
MMC-183: (REVISED: 07/2018)	Procedures for the issuance of the Continuous Synopsis Record (CSR) <ul style="list-style-type: none">Instructions and procedures for the Continuous Synopsis Record (CSR) applications
MMC-187: Oct.2008	Hours of Rest and Watchkeeping <ul style="list-style-type: none">Regulations regarding rest periods and watchkeeping that must be complied with
MMC-188: Oct. 2008	Watchkeeping at Sea According to STCW 78/95
MMC-189: Oct.2008	Notice of the Rest Periods <ul style="list-style-type: none">Working/rest schedule must be kept
MMC-201 Dec. 2018	Correction of Deficiencies found in ASI Inspections <ul style="list-style-type: none">Master, DPA, Owner/operator are required to report the correction of deficiencies raised during annual safety inspection within 30 days of inspection to Flag State Section at marsegur@amp.gob.pa.Procedure of reporting to flag state is to be included in vessel' s ISM manual and review of same to be carried out during initial,

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	<p>intermediate, renewal and additional verification of SMC audit.</p> <ul style="list-style-type: none"> • In case of deficiency not duly closed by administration or corrections of deficiency have not been provided to flag state within 30 days; a finding is to be recorded in audit report. • The correction of the deficiencies shall be sent using the format "Monitoring and Correction of Deficiencies Reports" [Form (F-IASI-01-01)].
<p>MMC-202: (Revised: May 2019)</p>	<p>List of approved P & I Clubs/Insurer</p>
<p>MMC-213: (July 2010)</p>	<p>ISM Code Amendments</p> <ul style="list-style-type: none"> • Risk Assessment is now explicitly required in the code through the revision of clause 1.2.2.2. • The paragraph 12.1 is replaced by the following: "The company should carry out internal safety audits on board and ashore at intervals not exceeding twelve months in order to verify whether safety and pollution prevention activities comply with the safety management system. In exceptional circumstances, this interval may be exceeded by no more than three months".
<p>MMC-215: (REVISED: Oct. 2018)</p>	<p>Panama Oil Record Book and Emissions (Amendments and Guidelines)</p> <ul style="list-style-type: none"> • Guidance on the proper maintenance and keeping of the current Panama official Oil Record Book • MEPC1/Circ.736/Rev.2 • MEPC 271(69). This oil record book & emissions has instructions (Part III) for actions carried out on board and necessary to be recorded according to last amendment under Resolution MEPC 176(58) and Resolution MEPC 271(69), in relation to: <ul style="list-style-type: none"> • Ozone Depleting Substances • Low Sulphur Fuel Oil • Vapor Collection System (in tankers) • Incinerators • Record requirements for operational compliance with NOx Tier III emission control areas. • It shall be preserved for a period of three (3) years after the last entry has been made
<p>MMC-218: (REVISED: May 2015)</p>	<p>Electronic Charts and Publications in regards to the Carriage Requirements and Crew Training on board Panama Flagged vessels.</p> <ul style="list-style-type: none"> • Administration adopts Resolution MSC.282 (86) that included, among several amendments, modifications on the carriage requirements of adequate and up - to -date charts and nautical publications necessary for the vessel's intended voyage and the implementation of the mandatory use of ECDIS for applicable vessels

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MMC-222: Apr.2011	Publication of Marine Notices in the Segumar Web page
MMC-235: July 2017	Adoption of Panama to the 2010 Manila Amendments to the International Convention on Standards of Training, Certification and Watchkeeping for Seafarers (STCW), 1978, as amended <ul style="list-style-type: none"> • Important clarifications
MMC-241: (REVISED August 2017)	Civil Liability Convention Certificate (CLC) <ul style="list-style-type: none"> • Guidelines to be followed in order to obtain and/or renew the Civil Liability Convention Certificate (CLC)
MMC-281: June2019 (REPLACES MMC-96 MMC-226)	Guidelines for the Maintenance, Inspection of Fire-Protection System and Appliances <ul style="list-style-type: none"> • General requirements • Ship's onboard maintenance plan required by SOLAS regulation II-2/14. • General Requirements for the Maintenance and Inspection of Fire-protection Systems and Appliances • Requirements for Specific Maintenance and Inspection of Portable Fire Extinguishers • Requirements for Specific Maintenance and Inspection of Fixed Fire - Extinguishing Systems • Additional Requirements for Halon Systems • Fire Protection - Paint Lockers • SOLAS - Emergency Fire Pump
MMC-285: (REVISED: October 2017) (REPLACES MMC-21, MMC-43, MMC-65 MMC-73)	Principles of Minimum Safe Manning <ul style="list-style-type: none"> • Administration Adopted the Resolution A.1047 (27) which contains the Principles of Minimum Safe Manning
MMC-313: (REVISED: Jan 2019)	Validity of color copies of original documents <ul style="list-style-type: none"> • Merchant Marine Documents & Seafarers Documents valid for a period no longer than thirty (30) calendars day,
MMC-317: (Revised: December)	Nairobi International Convention on the Removal of Wrecks, 2007 <ul style="list-style-type: none"> • Administration will be able to issue the Wreck Removal Certificates

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2017)	(WRC), related to such Convention valid from 18 November, 2015
MMC-340: (NEW: March 2017)	<p>Application of Annex 14 of the Code of Safe Practice for Cargo Stowage and Securing (CSS Code).</p> <p>PMA has advised all parties concerned, about their guidance on the application of relevant requirements to Panama flagged containerships regarding IMO MSC.1/Circ.1352/Rev.1 (CSS Code Annex 14).</p> <p>Shipowners, Operators of existing ships are encouraged to include procedures for cargo safe access plan (CSAP) in accordance with Chapter 5 of MSC.1/Circ.1353/Rev.1.</p> <p>Ship-owners to be aware that differing requirements could have been implemented by port and terminal operators. Ship-owners should be advised to enquire with the competent authorities of the ports which their ships are calling on any additional requirements.</p>
MMC-343: (NEW: December 2016)	<p>Circular MSC.1/Circ.1163 (last version) of the IMO (White List)</p> <p>International Maritime Organization (IMO), updated the list the State Parties which have demonstrated that full and complete effect is given to the provisions of the Convention STCW'78, as amended, (White List).</p> <p>However, this Maritime Administration, may reserve the right not to recognize the Certificate of Competency (CoC) and Certificates of Proficiency (CoP) issued by some of the State Parties listed in the Circular MSC.1/Circ.1163</p>
MMC-344: (NEW: May 2018)	<p>Certificate of Competency (CoC) and Certificate of Proficiency (CoP) issued for non-nationals</p> <p>PMA reserves the right not to recognize the Certificate of Competency (CoC), and Certificate of Proficiency (CoP) issued for non-nationals of the countries of: Belize, Honduras, Cook Islands, Samoa, Dominica, and the Federated States of Micronesia Vanuatu and Indonesia.</p>
MMC-354: (June. 2019)	<p>Maritime Cyber Risk Management</p> <ul style="list-style-type: none"> • According to Resolution MSC.428 (98), an approved Safety Management System (SMS) should take into account cyber risk management • Cyber risks should be appropriately addressed in a SMS no later than the first annual verification of the company's Document of Compliance that occurs after 1 January 2021 • The third edition of the industry cyber risk management guidelines, addresses the requirement to incorporate cyber risks in the ship's safety management system (SMS). It also reflects a deeper experience with risk assessments of operational technology (OT) -such as navigational systems and engine controls -and provides more guidance for dealing with the cyber risks to the ship arising from parties in the supply chain. For

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	detailed guidance on cyber risk management, users may also refer to The Guidelines on Cyber Security onboard Ships, latest version
MMC-355: (Revised Dec.2018)	Use of Electronic Certificates onboard <ul style="list-style-type: none"> • E-CERTIFICATES ISSUED BY THE REPUBLIC OF PANAMA • RECOGNIZED ORGANIZATIONS APPROVED FOR STATUTORY E-CERTIFICATES
MMC-368: (Revised Apr.2019)	Technical E-Certificates onboard The purpose of this Circular is to inform all users of the Panamanian Registry about the List of Certificates that has been already issued by this Administration as Electronic Certificates, in order to facilitate the use and acceptance of electronic certificates on board.
Circular No. DGGM-UCC-006-2018: (NEW: 9 May 2018)	Philippine nationality seafarers – Medical certificate As of 21 May 2018, the authenticity of the medical certificates issued by recognized physicians in the Republic of Philippines will be verified only by online platforms by PMA.

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Circular No	Description
MMC-123: (REVISED June 2019)	International Ship and Port Facility Security Code (ISPS Code) <ul style="list-style-type: none"> • General • Voluntary compliance of the ISPS Code • Cases for exemption of the SSAS equipment
MMC-124: (REVISED Nov.2017)	Ship Security Assessment (SSA) <ul style="list-style-type: none"> • General
MMC-125: (REVISED Jan.2019)	Ship Security Plan (SSP) <ul style="list-style-type: none"> • General • SSP of the vessel should contain a copy of General Arrangement plan or other drawings of the vessel annotated with all restricted areas of the vessel.
MMC-126: (REVISED June 2019)	Ship Security Officers <ul style="list-style-type: none"> • Responsibilities of the Ship Security officer (SSO) • Security assessment as a preparation for development of measures to prevent attacks of pirates or armed robbers and on how to react should an attack occur MSC.1/1334
MMC-128: (REVISED June 2017)	Security Levels and Declaration of Security (DoS) <ul style="list-style-type: none"> • Implementing SSP the necessary security measures at different security levels • When a Declaration of Security (DoS) is completed • Vessels transiting through High Risk Areas have to raise their Security Level according to their Ship Security Plan (SSP)
MMC-133: (REVISED: Jan 2019)	NEW REGULATION FOR THE USE OF THE SHIP SECURITY ALERT SYSTEM (SSAS) <ul style="list-style-type: none"> • See INSB Circular ISPS Technical Notice No 05-2017 -PANAMA MMC 133 on Regulation for use of the SSAS
MMC-145: (REVISED: 11/04/2013) CANCELLED	ISPS Code – Intermediate verification

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MMC-183: (REVISED: June 2019)	Procedures for the issuance of the Continuous Synopsis Record (CSR)
MMC-196:	STCW Required Training and Certification for Ship Security Officers (SSOs)
CANCELLED	
MMC-205: (REVISED July 2018)	International Ship Security Certificate ISSC online application. New online platform, through which you will be able to apply for the International Ship Security Certificate (ISSC) and the ISSC will be processed by the Maritime Ships Security Department or by the Segumar offices
MMC-206: (REVISED July 2018) (REPLACES MMC-127	Recognition of Company Security Officers (CSO) <ul style="list-style-type: none"> • CSO's of the Panamanian vessels transiting high -risk areas are hereby requested to maintain a wide communication with the Panama Maritime Authority and to liase with the International Contact Centers according to the current and most updated BMP version • CSO has to complete an appropriate training and submit to this Administration through the Maritime Ships Security Department the Declaration of CSO • Starting from September 1st, 2017 all RSO should verify during any ISPS Verifications, that the CSO has the Declaration of CSO duly endorsement by PMA and indicate the name of the CSO in the Audit Report
MMC-207: (REVISED: 02/02/2016)	Procedures for ISSC Extensions and Additional Verifications <ul style="list-style-type: none"> • Administration requests all company operators and Recognized Security Organization to avoid requesting ISPS Audit extensions for more than 3 months
CANCELLED	
MMC-208: (REVISED July2018)	Information on Internationally Recommended Transit Corridor (IRTC), the Best Management Practices for ships transiting the Gulf of Aden, the contact points of Coordinating Authorities and Ship's Report for Piracy and Armed Robbery <ul style="list-style-type: none"> • Ships may request advice or assistance when sailing in waters off the coast of Somalia and to which can report any security concerns about other ships, movements and/or communications in the area • Internationally Recommended Transit Corridor (IRTC)

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	<ul style="list-style-type: none"> • Best Management Practices (BMP) • Reporting to UKMTO Dubai • Additional Security Measures <ul style="list-style-type: none"> - vessels transiting through High Risk Areas (HRA), have to raise the Security Level according to their Ship Security Plan - prior to the entry into the High Risk Area (HRA), crew should be fully briefed on the preparations and - a piracy drill shall be conducted, see MMC No. 230 - vessels are requested to verify that the SSAS equipment have been correctly set-up and is working properly through a SSAS Test, which must be reported to the PMA contacts, - If any additional security measures are required (other than BMP), shall be approved by the Panama Maritime Authority
<p>MMC-228: (REVISED: March2019)</p>	<p>Use of Armed Security Personnel on board Panamanian Flagged Vessels</p> <ul style="list-style-type: none"> • Ships, who intend to hire the services of Private security firms, should provide the crew with the necessary training and information about the risks of having an armed team onboard • Authorized Private Maritime Security Companies listed in the MMC 245 • security company embarks eight (8) or more weapons per transit • Reporting to PMA • PMSC in compliance with the MSC.1/Circ.1405/Rev.2.
<p>MMC-230: (REVISED: June.2019)</p>	<p>High Risk Areas (HRA) and precautionary zones.</p> <ul style="list-style-type: none"> • Amendment of the High Risk Area (HRA) description in Section 2 of BMP • Administration considers as High Risk Areas certain countries. • The LRIT System must work properly as the ships are transiting High Risk Areas
<p>MMC-231: (REVISED: 24/5/2013)</p>	<p>Piracy Reports</p> <ul style="list-style-type: none"> • Vessels that have undergone an attack / armed robbery / hijack, to send to PMA application Forms
<p>MMC-238: (REVISED June2019)</p>	<p>Ship Protection Measures for Vessels transiting High Risk Areas.</p> <p>Panamanian flagged vessels to implement the necessary security measures described in the latest edition of the Best Management Practices BMP and in the Global Counter Piracy Guidance for Companies, Masters and Seafarers, before, during and after the transit through High Risk Areas.</p>

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	Ship-operators, must make sure the crew is familiarized with all the recommendations given in the BMP and by this Administration.
MMC-240: (CANCELLED)	Application Forms for the Continuous Synopsis Record (CSR)
MMC-242: (REVISED: Jan.2018)	International Ship Security Certificate (ISSC) and Continuous Synopsis Record (CSR) through Segumar Offices
MMC-243: (REVISED July/2018)	Authorization for Private Maritime Security Companies (PMSC) <ul style="list-style-type: none"> Requirements in order to become an authorized Private Maritime Security Company,
MMC-245: (REVISED: June/2019)	Authorized Private Maritime Security Companies (PMSC) transiting High Risk Areas
MMC-252: REVISED: June2019	Stowaways Prevention of Access <ul style="list-style-type: none"> Vessels to implement the necessary security measures to prevent stowaway's access either at sea or on arrival Reporting to PMA
MMC-286: (REVISED: Dec.2016)	IMB piracy reporting centre (IMB PRC) <ul style="list-style-type: none"> Use the new free service provided by the International Maritime Bureau Piracy Reporting Centre (IMB PRC) in order to receive piracy incident email alerts
MMC-305: (REVISED: Jan/2016)	Rates to the Recognized Private Maritime Security Companies (PMSC)
MMC-306: (REVISED: 28/09/2015)	Recognition of the security personnel listed by a Private Maritime Security Companies (PMSC)
MMC-320: (Update: May/2019)	Protection against attacks by pirates in the high risk area (HRA) <ul style="list-style-type: none"> Under no circumstances, Administration will allow the use of firearms by seafarers for self-protection All Panamanian vessels, with or without armed or unarmed security

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	<p>personnel, must prior to the entry into the High Risk Area, have their crew fully briefed on the preparations and a Piracy drill should be conducted. The Security drill should be reviewed and all personnel briefed on their duties, including familiarization with the alarm signifying a piracy attack, and be all clear with the appropriate response to each</p> <ul style="list-style-type: none"> • While transiting through High Risk Areas (HRA), all the Panamanian Flagged vessels are requested to verify that the SSAS onboard has been correctly set up and working properly in order to accomplish the Best Management Practices (BMP) and the Internationally Recommended Transit Corridor (IRTC) established on Merchant Marine Circular (MMC) 208 and MMC.133 • Starting from April 1st, 2019, any ship calling at Port that requires the presence of the Navy Authorization on board, will be available to apply on the following website link: http://certificates.amp.gob.pa/certificates, and submit the Navy Authorization letter
<p>MMC-321: (REVISED: Jan./2018)</p>	<p>Continuous Synopsis Record (CSR) On Board</p> <ul style="list-style-type: none"> • Apply for the Continuous Synopsis Record (CSR) immediately after registered under /or cancelled from the Panamanian Flag • Starting from 1st June 2017, CSR must reflect the same Owner address as stated in the Radio Licenses.
<p>MMC-325: (REVISED: 01/19/2016)</p>	<p>Continuous Synopsis Record (CSR) adopted by the Panama Maritime Authority</p> <ul style="list-style-type: none"> • CSR Application form (No.1 and No.2) that are in full compliance in respect to the IMO requirements and whose information is shown exactly in the same order of the CSR
<p>MMC-326: (NEW 03/31/2016) CANCELLED</p>	<p>Overdue ISPS verifications</p> <ul style="list-style-type: none"> • In cases when the Interim ISSC has expired before applying for the full ISSC, ADDITIONAL VERIFICATION must be carried out and the verification date of the Full ISSC will be based on the initial or renewal Audit
<p>MMC-327: (Jan./2018)</p>	<p>Security Measures passing the Gulf of Guinea (GoG)</p> <ul style="list-style-type: none"> • PMA encourage vessels transiting the area of the Gulf of Guinea (West African coasts), to increase the security measures on board • Recommended protection measures
<p>MMC-349: (June.2019)</p>	<p>Imperative Anti-Piracy security measures to be taken on urgent basis Administration urges Companies, Company Security Officers (CSO), Ship Security Officers (SSO) and Private Maritime Security Companies</p>

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<http://www.segumar.com/circulars>**Circular No****Description**

(PMSC) of Panamanian flagged vessels to implement the necessary security measures described in the latest edition of the Best Management Practices BMP , before, during and after the transit through High Risk Areas.

MMC-359:
(March/2019)**Instructions and Procedure for the implementation and certification of the ISPS Code**

Starting from April 1st, 2018 all the Companies Operators and Recognized Security Organizations shall follow present PMA circular.

See also relevant ISPS Technical Notice No 06-2017

Starting from December 15th, 2018, the ISPS requests to postpone the audit verification for (initial, intermediate or renewal) must be requested through the online platform.

All Recognized Security Organizations (RSOs) must verify:

1. Verify that the CSO designated by the Company Operator, already has the **Declaration of Company Security Officer duly endorsed by the Panama Maritime Authority**, during the interim, initial, intermediate and renewal verification, and the **auditor shall indicate the full name of the CSO** in the Audit Report, prior to issue the ISSC interim or endorsement the Intermediate verification or complete the renewal verification.

2. Verify that the ship has a **Continuous Synopsis Record (CSR) updated**, prior to complete the ISPS verification and the auditor must indicate the **number and date of issuance** of the Continuous Synopsis Record (CSR) in the Audit Report. In case there is no CSR on board, the auditor must raise an observation in order for the company operator to request the CSR, according to the (MMC-183).

3. The RSO who carried out the **interim verification must verify properly**, and shall performing a **real TEST** and sending it to threat@amp.gob.pa, and the Maritime Ships Security Department will confirms the reception of the same in the date scheduled in the Electronic Platform, according to the instruction of the (MMC-133) and from that date onwards, **every 12 months the CSO should program the next SSAS test**.

4. The Ship Security **Plan must be approved** before carrying out the initial verification. This Administration **does not specify minimum implementation period**, however, the company shall insure that the security measures included in the (SSP) have been in place on the ship a sufficient period of time for the Ship Security Officer to develop sufficient evidence documenting implementation before the verification audit is carried out.

5. When the companies' operator decides to change their Recognized Security Organization (RSO), the **new RSO must to notify immediately this Administration** at the following email address: isps@amp.gob.pa, prior to re-initiate the ISPS process in order to issue the interim ISSC or endorse the Full Term ISSC (when applies).

6. The RSO which carried out the **intermediate verification must submit as soon as possible and no later than 30 days from the**

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date of the audit report, a copy of the ISSC duly endorsed and audit report should be send us at the following email: isps@amp.gob.pa
 7. When an interim ISSC is **suspended or withdrawn** by the Recognized Security Organization (RSO) it must inform this Administration at the following email address: isps@amp.gob.pa, and the RSO must indicate the reasons why the certificate was invalidated, in order for this Administration to update the information in our system.
 8. For **invalidation** of the Full Term ISSC, the Recognized Security Organization (RSO) must send us a notification of invalidation at the following email address: isps@amp.gob.pa, in order for the Panama Maritime Authority to proceed to cancel the Full Term ISSC in our system

Administration does **not authorize the issuance of a SHORT TERM CERTIFICATE** or a consecutive interim ISSC after having carried out the Initial Verification.

Full term ISSC shall be issued only by the Panama Maritime Authority (PMA) after the ship has successfully completed an initial or renewal verification.

- Intermediate verification: various scenarios
- Renewal verifications: various scenarios
- NON-CONFORMITIES AND ADDITIONAL VERIFICATIONS
- HARMONIZATION OF ISM/ISPS CERTIFICATION
- PROCEDURES TO REQUEST AUTHORIZATION TO POSTPONE ISPS VERIFICATION AUDIT
- REQUIREMENTS FOR THE APPLICATION OF ISPS AUTHORIZATION
- TRANSFER OF SECURITY MANAGEMENT SYSTEM CERTIFICATION
- CHANGES DURING THE VALIDITY OF THE INTERIM ISSC
- CHANGES DURING THE VALIDITY OF THE FULL TERM ISSC
- SHIP MORE THAN SIX (6) MONTHS OUT SERVICES
- OVERDUE ISPS VERIFICATION
- EXPIRED CERTIFICATE PRIOR TO REQUEST THE FULL TERM ISSC
- NOTIFICATION OF INVALIDATION OF ISSC CERTIFICATE
- SSAS EXEMPTION CERTIFICATE
- SINGLE VOYAGE
- SSAS MALFUNCTIONING

MMC-363:
 (July/2019)

Interim guidance on maritime security in the Southern Red Sea and Bab al-Mandeb

The International Chamber of Shipping, BIMCO and INTERTANKO have published an **Interim Guidance on maritime security in the Southern Red Sea and Bab al-Mandeb**.

The interim guidance is to be read in conjunction with the latest edition of the **Best Management Practices BMP**.

The International Maritime Organization through the Maritime Safety

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<http://www.segumar.com/circulars>**Circular No****Description**

Committee (MSC), at its 100th session adopted the **Global Counter Piracy Guidance for Companies, Masters and Seafarers as a complements with the BMP latest version.**

The Interim Guidance strongly suggests that **ships should register with the Maritime Security Centre Horn of Africa (MSCHOA) and United Kingdom Maritime Trade Operations (UKMTO) to ensure that the military is aware of the ship's presence in the region. Furthermore, use of the Maritime Security Transit Corridor (MTSC) is strongly recommended.**

MMC-371:
(Jan/2019)

ANNUAL SSAS TEST MANDATORY

From January 1st, 2018 the annual SSAS TEST is mandatory and will be received through the use of an electronic Platform.

Only one annual SSAS TEST is mandatory through the online platform.

For ships to enter the Panamanian registry as of January 1st, 2018, they must schedule the first SSAS TEST through the use of the new platform, which must be verified by their RSO during the initial verification and from that date onwards, **every 12 months.**

The Company to ensure that the CSO has the Declaration of Company Security Officer duly endorsed (MMC 206) in order to schedule the first SSAS TEST according to MMC 133.

MLC, 2006

Republic of Panama
<http://www.segumar.com/circulars>

Circular No	Description
MMC-227: July2011	(MLC, 2006) General
MMC-251 Revised: Feb.2017	MOBILE OFFSHORE DRILING UNITS AND MOBBILE OFFSHORE UNITS. <ul style="list-style-type: none"> • Certification required by Regulation 5.1.3 of the Maritime Labour Convention, 2006 shall not apply to Platforms or MODU • Under which conditions Personnel shall be excluded and not considered as seafarers • Shipowners may request voluntarily their units certification however, the requirements of the MLC applies to seafarers or personnel covered by STCW with respect the living and working conditions on board, including the two new guaranties required by the Convention (Reference MMC 336), which will be verified by Porth State Control Authorities and Flag inspectors even though the Maritime Labor Certificate is not placed on board.
MMC-253: Sep.2012	(MLC), National Legislation Status
MMC-261: Rev.: Feb2019	(MLC, 2006) - Medical Certificates of Seafarers The purpose of this Circular is to reiterate all users of the Panamanian Registry the mandatory submission of the Medical Certifications of Seafarers when apply for certification or endorsement <ul style="list-style-type: none"> • Format of medical Certificates for seafarers • Validity, language, requirements, forms
MMC-262: (REVISED 09/15/2014)	(MLC, 2006), Employment Agreements <ul style="list-style-type: none"> • Information to be included into employment agreements of seafarers • Prior-notice period / 15 days • Overtime hours shall be paid with an extra fee of twenty five percent (25%) • Working day shall consist of a maximum of eight (8) hours • Official holidays not be less than four (4) paid days • Annual paid vacations at a rate of 2.5 calendar days per month • Minimum hours of rest • Maximum duration of the uninterrupted service on board, at the end of which seafarers have the right of repatriation, shall be less than twelve (12) months • Right for repatriation

MLC, 2006

Republic of Panama
<http://www.segumar.com/circulars>

Circular No	Description
	<ul style="list-style-type: none"> The maximum duration of a definite seafarers employment agreement shall be no more than one (1) year, initially; nevertheless this agreement could be extended for an additional period of six (6) months, as far as both parties mutually agree
MMC-263: (REVISED 09/15/2014)	(MLC,2006) – Contact Points <ul style="list-style-type: none"> To address complaints
MMC- 264 : (REVISED May.2019)	(MLC, 2006), On-Board Complaints Procedure <ul style="list-style-type: none"> General & set intervals for complaints
MMC- 265 : Revised: Sep.2014	(MLC, 2006) – Occupational Groups (Definitions) <ul style="list-style-type: none"> Category of persons are not considered as seafarers
MMC- 268 : March 2013	(MLC, 2006) – Minimum Rest Hours <ul style="list-style-type: none"> As per MLC, 2006
MMC- 269 : (REVISED: Jan. 2019) Revokes MMC-248, MMC-254, MMC-256 MMC-280	(MLC, 2006), Certification Process , MLC,2006 <ul style="list-style-type: none"> As per MLC, 2006 Vessels with a gross tonnage from 200 GT to 499 GT engaged in international voyages or voyages between ports, may voluntarily request the Maritime Labour Certificate Panama Application form Panama format of DMLC Part II Provisions for transfer of certification DMLC Part I. If a vessel maintains a current DMLC Part I and change the name of the vessel, change shipowner, change operator, change RO or change GT needs the reissue of the DMLC Part I ROs may extend the validity of the MLC for a period not exceeding five months after the expiry date of the existing certificate. The format to be followed by the RO’s will be the same as that found in the Appendix A5-II In case of change of shipowner or operator address, an additional inspection is not required
MMC- 271 : (REVISED 05/15/2013)	(MLC, 2006), National Legislation <ul style="list-style-type: none"> Executive decree No. 86 of Feb. 2013

MLC, 2006

Republic of Panama
<http://www.segumar.com/circulars>

Circular No	Description
MMC-274: (REVISED Sep 2018)	(MLC, 2006) - Marine Casualties (REVISED 01/26/2016) <ul style="list-style-type: none"> Any serious marine casualty resulting into injuries or loss of life, shall be investigated by the Marine Accident Investigation Department E-mail to report an occupational accidents, injuries and diseases to seafarers
MMC-275: (REVISED: May/2019)	(MLC, 2006) – Regulation 3.2 – Food and Catering <ul style="list-style-type: none"> In regards to hygiene of food and water, the provisions contained in Chapter 29 of the International Medical Guide for Ships, 3rd Edition or its subsequent versions shall be taken into account cooks on board a ship, are trained and have the qualifications and competences required for such position, for which completion of the training course recognized by the Panama PMA will recognize the training courses in the follow situations: <ul style="list-style-type: none"> When the training course certificate is issued by a training center with a cook course recognized by the Panama Maritime Authority through a resolution. When the cook training course certificate, has been issued by a Competent Administration who has ratified the MLC, 2006 or the ILO Certification of Ships’ Cooks Convention, 1946 (N°69) and the certificate expresses thoroughly that the course has been imparted according to Regulation 3.2 of the Marine Labour Convention, 2006 (MLC, 2006) or the ILO Certification of Ships Cooks Convention, 1946 (N°69) a seafarer shall be considered as qualified to opt for seaman’s book accrediting him as cook on board of Panama-Flag Vessels, only if the minimum requirements are met. An updated list of such requirements can be accessed through the following link: https://panamashipregistry.com/wp-content/uploads/2019/03/52-TIT-F-18-V20.pdf Documented inspections Instructions for handling, storage and preparation of food
MMC-276: (REVISED Feb.2017)	(MLC, 2006) – Guide for Shipowners <ul style="list-style-type: none"> Documentation to be on board
MMC-278: (REVISED: Sep.2014)	MLC, 2006 - Certification of Recruitment and Placement Agencies , Regulation 1.4 <ul style="list-style-type: none"> Panama Maritime Authority has not authorized any Recognized Organization to issue Certifications backing up the Recruitment and Placement of Seafarers on behalf of the Republic of Panama

MLC, 2006

Republic of Panama
<http://www.segumar.com/circulars>

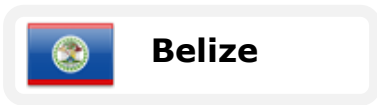
Circular No	Description
MMC-279: (Feb.2017)	(MLC, 2006) – Certificate of Inspection of Crew Accommodation (CICA) <ul style="list-style-type: none"> • Crew Accommodation (CICA) shall continue to be issued to existing vessels • During the validity of the Certificate of Inspection of Crew Accommodation (CICA), inspections to the crew accommodations are not necessary during MLC, 2006 inspections • PMA shall continue to issue Dispenses and Exemptions to the Convention No. 92, for existing vessels
MMC-283: Sep.2013	(MLC, 2006)– Seafarer Recruitment and Placement Services Guide (09/05/2013) <ul style="list-style-type: none"> • Ship-owners who turn to seafarer recruitment and placement services based in countries or territories in which the MLC, 2006 does not apply, shall ensure that those services are in accordance with the requirements of the Convention • Employment Agreements are clearly defined the conditions of employment and in accordance with the regulations established in the MLC, 2006, and the legislation and practices of the Republic of Panama. • SEA contents
MMC-302: (NEW: 11/24/2014)	(MLC, 2006). Exemption Certificate And Dispensation Letter. Title 3. Regulation 3.1.– Accommodation And Recreational Facilities
MMC-303: (NEW: 11/24/2014)	Dispensation for Ship’s Cook course <ul style="list-style-type: none"> • Dispensation Letter, to those cooks holding a ship’s cook training course certificate, issued or approved by a Maritime Administration that doesn’t comply with the requirements established on paragraph 4 of Circular MMC-275
MMC-322: (New: Oct.2015)	Private Seafarer Recruitment And Placement Services <ul style="list-style-type: none"> • Procedure by which the PMA shall recognize Agencies, that provide by Private Seafarer Recruitment and Placement Services which operate from foreign territory
MMC-336: (Updated: Aug.2018)	Maritime Labour Convention (MLC, 2006). Amendments-Regulations 2.5 (Repatriation) And 4.2 (Shipowner’s Liability) <ul style="list-style-type: none"> • Amendments to the Code implementing Regulation 2.5 – Repatriation of the MLC, 2006 • Amendments to the Code implementing Regulation 4.2 – Shipowners’ liability of the MLC, 2006 • In both cases On board of the Panamanians Ships shall require a certificate or other documentary evidence of financial security (P&I Club or insurer).

MLC, 2006

Republic of Panama

<http://www.segumar.com/circulars>

Circular No	Description
	<ul style="list-style-type: none">• The DMLC issued from January 18, 2017 will have to include the amendments in both Parts• From January 18, 2017 on board of all Panamanian Flag Vessels shall maintain on board both financial security (P&I Club or insurer) -Regulations 2.5 -Repatriation- and 4.2 -Shipowner's Liability- which shall be verified during the first intermediate inspection carried out on or after January 18, 2017• The RO should include in the correspondent MLC check list the verification of the two (2) financial securities (P&I Club or insurer) and verified these requirements during the initial, intermediate (after January 18, 2017) and renewal inspections.• No limitation to the choice of P&I club. After January 18, 2017 the shipowner or operator is required to keep the policies or guarantees on board and disposal of the competent authority
MMC-339: (Issued: Sep, 2018)	Medicine Chest And Medical Equipment <ul style="list-style-type: none">• All Panamanian Flag ships shall carry a medicine chest and medical equipment that complies with the requirements in the current edition of the WHO 'International Medical Guide for Ships'
MMC-352: (Last update: May 2019)	List of Approved P& I Clubs/ Insurers - MLC The purpose of this Merchant Marine Circular is to inform the List of P & I Clubs or Insurers recognized by this Administration for the issuance of the financial securities according to the amendments of the MLC, 2006
MMC-367: (Issued: May 2018)	Hazard working conditions <ul style="list-style-type: none">• Present, provides guidance to the shipowners or operator to the Panamanian flag vessels, in order to avoid jobs where the crew members are exposed to hazard situations contrary to safety, health and hygiene on board



Source:
www.immarbe.com

ISM Code

Belize

http://www.immarbe.com/?page_id=1320

Circular No	Description
MSN-0004 (January 4, 2002)	Implementation of the ISM Code <ul style="list-style-type: none"> Reporting of full details of Owners/Operators/Designated Person
MSN-0010 (March 3, 2004)0	Instructions to ROs on PSC Detentions & Surveys <ul style="list-style-type: none"> When ship is detained and the PSC inspection report explicitly references an ISM major non-conformity, an auditor of the auditing organization shall board the vessel and perform an additional audit Extent of audit If a vessel is justifiably detained twice within 12 months, then an additional shipboard audit in the scope of an intermediate audit shall be performed for the vessel's SMS and an additional audit of the Company, in the scope of an annual audit IMMARBE shall be notified in advance prior conducting any additional audit
MSN-0024 (October 31, 2006)	Working Hours and Rest Periods <ul style="list-style-type: none"> As per MLC, 2006
MSN-0026 (December 14, 2006)	Documents to be Carried onboard <ul style="list-style-type: none"> Nautical charts and publications provided on board may be carried in the form of electronic media Logs and record books should be kept following the recommendations adopted by international organizations such as the IMO, ITU, ILO, etc. (e.g. IMO Resolution A.916(22))
MSN-0030 (July 24, 2007)	Guidelines to Owners, Operators & Masters on PSC Inspections <ul style="list-style-type: none"> Repeated detentions/a poor detention record will result in the deregistration of a vessel Guidance on Port State Control Owners/Operators/Masters requested to notify IMMARBE immediately upon detention

ISM Code

http://www.immarbe.com/?page_id=1320 Belize

Circular No	Description
MSN-0031 (March 18, 2008)	Transfer of ISM Certification between ROs <ul style="list-style-type: none"> Responsibilities of the gaining RO Responsibilities of the losing RO
MSN-0032 (March 18, 2008)	Reporting deficiencies relating to ISM failures <ul style="list-style-type: none"> RO to notify IMMARBEL when deficiencies relating to possible safety management failures are identified during any type of Survey
MSN-0033 (March 28, 2008)	Minimizing the risk of PSC Detentions <ul style="list-style-type: none"> Informative documents on typical deficiencies found on ships Pre Arrival Checklist PSC Information Booklet
MSN-0041	Principles of Minimum Safe Manning (Nov. 21, 2013) <ul style="list-style-type: none"> Revised MSM certificate as per A.1047(27) AND MSC.325(90)
SDC-09-01 Superseded by SDC-16/02	Endorsement of Certificates of Competency for Ratings (14 May 2009) <ul style="list-style-type: none"> Endorsements for ratings as well
SDC-16/02 Rev.:1	ENDORSEMENT OF CERTIFICATES OF PROFICIENCY FOR RATINGS There is no requirement (any more) for IMMARBEL endorsement attesting to the recognition of a Certificate of Proficiency (CoP) for Ratings (Deck and Engine)
SDC-16/03	Implementation of the Manila amendments to STCW Convention and code for Able Seafarer deck (STCW Reg. II/5) and Able Seafarer engine (STCW Reg. III/5) <ul style="list-style-type: none"> IMMARBEL would like to inform Owners/ISM Operators that current MSM Certificates onboard Belize Flag Vessels will only be valid until 31 December 2016 As a temporary measure, a minimum number of one (1) AS(D) and one (1) AS(E) are required, and the differences may be substituted by corresponding ratings holding CoPs of Ratings forming part of a navigational watch (RW(D)) or Ratings forming part of an engineering watch (RW(E)) with relevant capacities as required in the abovementioned paragraph Owners/ISM Operators must apply through their responsible Deputy Registrar office for the revised MSM Certificate prior to 1 January, 2017

No. 01/2016

ISM Code

http://www.immarbe.com/?page_id=1320 Belize

Circular No	Description
MMN-17-002	Reporting of Casualty & Incident -Shipowner obligation to notify incident -IMMARBE investigation
MMN-17-004 15-Jun-17	2010 Manila Amendments to the STCW Convention and Code – Minimum Safe Manning Certificate

ISPS Code

http://www.immarbe.com/?page_id=1320 Belize

Circular No	Description
SD-F-12-01	Revised certification requirements for ship security officers (SSO) on board Belize-registered vessels, <ul style="list-style-type: none"> • All deck Officers applying Belize endorsement (COE) shall be issued SSO certificate • All deck/engine officers applying for COC shall be issued SSO certificate
SD-F-14-01 (Jan. 6, 2014)	Security Training <ul style="list-style-type: none"> • All crew shall receive familiarization training • Security awareness training for all crew, without designated security duties and issuance of STCW certificate of Proficiency as per A.VI/6.4 • Crew with designated security duties training with designated duties and holding STCW Certificate of Proficiency, as per section A.VI/6 paragraphs 6-8
SDC-12-01 (19 March 2012) Superseded by SDC-16/01	Belize Certificates for SSOs issued under the provisions of the STCW, 1978 on Belize Registered Vessels <ul style="list-style-type: none"> • Belize certificates for SSO to all Deck/engine Officers
SDC-16/01 Rev.: 3 (17/8/2016)	Revised certification requirements for ship security officers (SSO) on board Belize-registered vessels <ul style="list-style-type: none"> • Ship Security Officer (SSO) and such shall be a management level officer who shall hold a valid SSO Certificate of Proficiency (CoP-STCW Reg. V1/5) • There is no requirement for IMMARBE endorsement attesting the recognition of a Certificate of Proficiency (CoP) for Ship Security Officer (SSO) • ISM Operators or Company Security Officer (CSO) are required

No. 01/2016

ISPS Code

[Belize](#)

http://www.immarbe.com/?page_id=1320

Circular No	Description
	to submit via email a copy of Certificate of Proficiency (CoP) as SSO to IMMARBÉ, order to receive a confirmation of acceptance by one the IMMARBÉ's Seafarer Officer

MLC, 2006

[Belize](#)

http://www.immarbe.com/?page_id=1320

Circular No	Description
DG 004 FINAL	Maritime Labor Convention 2006 – Resolution – International Merchant Marine Registry of Belize
MSN-0021	Seamen's Articles of Agreement
SDC-13-01 (30 July 2013)	Revised Requirements for Food & Catering & Ship Cooks under MLC,2006 <ul style="list-style-type: none"> • As per MLC, 2006
MSN-0017 Rev. 3 on 12-Mar-13	CREW ACCOMMODATION CERTIFICATE This Merchant Shipping Notice implements the International Labour Organization Convention No.92 and No.133 agreed in Geneva and intends to lay Down the regulations for the issuance of Crew Accommodation Certificates for all Belize Registered ships
MSN-0024	Working Hours and Rest Periods
MMN-16-004	Maritime Labour Convention (MLC 2006) amendments of 2014 on Repatriation (Regulation 2.5) and Shipowner's Liability (Reg. 4.2) To ensure ships compliance with the new Regulations for Repatriation (Reg. 2.5) and Shipowners Liability (Reg. 4.2). Shipowners required to submit Declaration of Compliance duly completed, in English language, along with copies of the financial Security (P&I Club or insurer). The Belize Administration will stamp/endorse the Declaration of Compliance and return such to shipowners in order to be placed onboard. Once new DMLC-Part I has been issued at shipowners request (Item 4.1 above), the vessel will need to complete again DMLC Part II (Attached copy) and contact the responsible Recognized Organization in order to carry out an additional inspection for a new Maritime Labour Certificate to be issued.

MLC, 2006

http://www.immarbe.com/?page_id=1320 [Belize](#)

Circular No	Description
MMN-17-002 10-Apr-17	Reporting of Casualty and Incident



St. Vincent and the Grenadines

Source:
<http://www.svg-marad.com>

Please find here below **St. Vincent and the Grenadines circulars** related to ISM/ISPS codes and MLC, 2006.

Said circulars to be taken into account during the ISM/ISPS audits and MLC inspections.

Please have in mind that also other SVG circulars may be related to ISM/ISPS/MLC and should be taken into account.

ISM Code

[St. Vincent and the Grenadines](http://www.svg-marad.com/download.asp?r=2&o=1)

<http://www.svg-marad.com/download.asp?r=2&o=1>

Circular No	Description
ISM 001 (07/03/2007)	<p>Compliance of certain cargo ship and special purpose ships with the management for the safe operations</p> <ul style="list-style-type: none"> The gross tonnage to be used to determine whether a cargo ship or special purpose ship engaged on international voyages is requested to comply with the provisions of SOLAS Chapter IX and the ISM Code shall be determined in accordance with the provisions of TONNAGE 69
ISM 002 (REVISED 7/05/2012)	<p>Transfer of ISM And ISPS Codes Certification - Rev. 1 7th May 2012</p> <ul style="list-style-type: none"> When a transfer of ISM and ISPS Code Certification occurs, changes in items N° 12, 13 and 14 should be made in the Continuous Synopsis Record Transfer certification cases
ISM 003 (01/02/2008)	<p>Shipboard Technical Operating and Maintenance Manuals</p> <ul style="list-style-type: none"> Technical operating and maintenance manuals are in line with attached MSC.1/Circ.1253 dated 26th October 2007 and with IACS Recommendation 71 " Guide for the development of shipboard technical manuals"
ISM 004 11/02/2008	<p>Reporting Near Misses</p> <ul style="list-style-type: none"> Near misses reporting as per MSC/Circ.1015
ISM 005 1/02/2008	<p>Guidelines on the Control of Ships in an Emergency</p> <ul style="list-style-type: none"> Guidelines on the control of ship's in an emergency as per attached MSC.1/Circ.1251

ISM Code

St. Vincent and the Grenadines

<http://www.svg-marad.com/download.asp?r=2&o=1>

Circular No	Description
ISM 006 1/02/2008	Guidelines for the Operational Implementation of the ISM Code by Companies <ul style="list-style-type: none">As per MSC-MEPC.7/Circ.5 and MSC-MEPC.7/Circ.6.
ISM 007 REV.1 18/08/2007	Company ID Number <ul style="list-style-type: none">DOC/SMC shall mention Company's Identification number
ISM 008 REV. 1 29/03/2011	Change of flag and ISM and is ISPS Codes Certification <ul style="list-style-type: none">When a change of flag to SVG occurs, ROs and RSOs acting on its behalf have to carry out:<ul style="list-style-type: none">a) An Interim SMC/ISSC audit on board and issue an Interim SMC/ISSC valid six (6) monthsb) An Initial SMC/ISSC audit on board and issue a Short Term SMC/ISSC valid five (5) monthsSVG will issue a Full Term SMC and ISSC valid five years.
ISM 009 29/03/2011	Internal Safety Audits <ul style="list-style-type: none">Company is requested to schedule their internal office and shipboard audits at intervals not exceeding twelve (12) monthsExtension for 3 months due to exceptional circumstances, with documented reasons
ISM 010 9/05/2012	Change of Company's Name and-or Address <ul style="list-style-type: none">RO should check the same on site and re-issue a Document of Compliance with the same expiry date as the previous oneRe-issue of SMC/ISSCAffecting also the Minimum Safe Manning Document (MSM) and the Continuous Synopsis Record (CSR)
ISM 011 29/05/2012	Violation of Mandatory International Conventions <ul style="list-style-type: none">Administration will consider that a Master's/Officer's qualification is not in accordance with ISM Clause 6.2 when a mandatory international Convention has been violated.Should a violation of a mandatory International Convention re-occur, an additional office audit by the Administration or by the RO may be requested
ISM 012 3/9/2014	Changes to The ISM Code <ul style="list-style-type: none">Amendments to the ISM Code affected on 1st January 2015.

ISM Code

St. Vincent and the Grenadines

<http://www.svg-marad.com/download.asp?r=2&o=1>

Circular No	Description
ISM 013 16/06/2015	<p>The ISM Code</p> <ul style="list-style-type: none"> Requirements for compliance with the ISM Code
ISM 014 05/02/2018	<p>MARITIME CYBER RISK MANAGEMENT</p> <p>Resolution MSC.428(98) provides that cyber risk management should be undertaken in accordance with objectives and requirements of International Safety Management Code. Cyber risks should be appropriately addressed in the Safety Management Systems (SMS) no later than the first annual verification of the Document of Compliance (DOC) after 1st January 2021.</p>
Gen 005 REV.1 9/10/2015	<p>Lay Up and Re-Commissioning Guidance</p> <ul style="list-style-type: none"> If the interruption period of the SMS on board the ship is more than three but less than six months, then this Administration may require an additional verification If the interruption period of the SMS is for a period exceeding six months, the SMC will be withdrawn
Gen 005 22/04/2009	<p>Report on Loss of Life or Personal Injury on board</p> <ul style="list-style-type: none"> Form to be completed and reported for each loss of life and injury which is the result of an occupational accident
Gen 006 REV.5 12/11/2015	<p>Publications Required On St Vincent And The Grenadines Vessels</p>
Gen 023 12/7/2018	<p>REPORT OF MARINE INCIDENT OR MARINE CASUALTY</p> <p>In case of marine incident or marine casualty, the Owner or Master should immediately advise the Administration. In accordance with the ISM Code, Clause 9 all accidents and hazardous situations should be reported to the Company, investigated and analysed.</p>
CIRCULAR N° STCW 006 19/12/2016	<p>IMPLEMENTATION OF THE 2010 (MANILA) AMENDMENTS TO THE STCW CONVENTION INCLUDING CHANGES TO THE MINIMUM SAFE MANNING DOCUMENT</p> <p>Administration requires all seafarers to comply as soon as possible with the 2010 Manila Amendments to the STCW Convention and at the latest by 1st July 2017.</p> <p>Minimum Safe Manning Documents (MSM Documents) issued to vessels before 1st January 2017</p> <p>Minimum Safe Manning Documents (MSM Documents) issued to vessels before 1st January 2017 will remain valid until 1st July 2017. The existing MSM Documents should be replaced with the amended MSM Documents by 1st July 2017.</p> <p>Holder of a valid Certificate of Proficiency as Able Seafarer Deck (STCW Reg. II/5) can take the position of Rating forming part of a navigational watch (STCW Reg. II/4) indicated in the MSM Document.</p> <p>Holder of a valid certificate of proficiency as Able Seafarer Engine in a</p>

ISM Code

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<http://www.svg-marad.com/download.asp?r=2&o=1>

Circular No	Description
	<p>manned engine room or designated to perform duties in a periodically unmanned engine room (STCW Reg. III/5) can take the position of Rating forming part of an engineering watch (STCW Reg. III/4) indicated in the MSM Document</p> <p>New MSM Documents which will be issued after 31st December 2016: Administration has established a new form of MSM Documents Minimum Safe Manning Documents (MSM Documents) issued to existing vessels before 1st January 2017 should be changed before 1st July 2017. A copy of the latest MSM Document along with the Application Form should be submitted.</p> <p>In accordance with MSC.1/Circ. 1560, this Administration informs ROs issuing ISM Code certificates under SOLAS 74 that, until 1st July 2017, if a seafarer's documentation is not in accordance with the 2010 Manila Amendments to the STCW Convention, it will be sufficient to inform this Administration when assessing compliance with the provisions of the ISM Code.</p>
<p>CIRCULAR N° STCW 007 1/1/2017</p>	<p>TRAINING AND CERTIFICATION REQUIREMENTS FOR SEAFARERS SAILING ON SHIPS SUBJECT TO THE INTERNATIONAL CODE OF SAFETY FOR SHIPS USING GASES OR OTHER LOW-FLASHPOINT FUELS (IGF) CODE</p> <p>As from 1st January 2017 St. Vincent and The Grenadines Maritime Administration requires all applicable seafarers serving onboard ships subject to the IGF Code (for Ships using Gases and other Low Flashpoint Fuels) to have a valid Certificate of Proficiency that relates to the IGF training appropriate to their assigned shipboard duties.</p>
<p>CIRCULAR N° STCW 008 31/8/2017</p>	<p>TRAINING AND CERTIFICATION REQUIREMENTS FOR SEAFARERS SAILING ON SHIPS OPERATING IN POLAR WATERS</p> <p>Administration requires all applicable persons serving on board ships subject to the Polar Code to have a valid Certificate of Proficiency (CoP) that relates to Polar Code training appropriate to their assigned shipboard duties. This Administration will accept a CoP issued by a STCW party or an entity authorized by a STCW party</p>
<p>CIRCULAR N° STCW 009 9/8/2018</p>	<p>TRAINING AND CERTIFICATION REQUIREMENTS FOR SEAFARERS SAILING ON PASSENGER SHIPS</p> <p>New STCW requirement for training and emergency familiarization of crew members on passenger ships, effective from 1st July 2018.</p>
<p>CIRCULAR N° PSC 018 - Rev.2 7/2/2017</p>	<p>SURVEYS OF SVG VESSELS UPON DETENTION BY PSC <i>(below are parts of the circular related only to ISM)</i></p> <p>Surveys after First Detention (during a two year period) -Failure of Company to inform immediately SVG shall result to an additional audit of the Company by RO (equivalent to the initial audit) shall take place within a reasonable delay, but not later than one (1) month from the date of the detention.</p> <p>Surveys after the Second Detention (during a two year period) -Additional audit of the shore based Safety Management System (SMS) will be carried out by RO to the extent of an initial audit</p>

ISM Code

St. Vincent and the Grenadines

<http://www.svg-marad.com/download.asp?r=2&o=1>

Circular No

Description

-Audit and survey of the ship by the RO, not necessarily limited to the extent of the statutory certificates. The Audit Report should be submitted to the Flag Administration.

Surveys after the Third Detention (during a two year period)

-All Statutory Certificates will be suspended as from the date of the detention.

-An initial audit of the Company, to be carried out by RO, will be required.

-All Statutory Certificates will be reinstated provided that:

The RO has carried out Statutory Certificates renewal surveys and there are no outstanding items or recommendations to the extent possible.

The RO has carried out initial shipboard audit. The Audit Report should be submitted to this Administration

BANNED SHIPS (REFUSAL OF ACCESS ORDER)

-All Statutory Certificates will be suspended as soon as the ship calls at the first port after the detention port.

-An initial audit of the Company will be required.

-All statutory certificates will be reinstated provided that:

The RO has carried out statutory certificates renewal surveys and there are no outstanding items or recommendations to the extent possible.

The RO has carried out initial shipboard audit.

SURVEYS AFTER PSC INSPECTION WITH DEFICIENCIES IDENTIFIED WHICH DID NOT WARRANT DETENTION

-Company's or Master's obligation to inform the Administration and provide the Port State Control Inspection Report and detailed/technically justified comments.

-Failure to do so might lead to an additional shore based audit by the RO

PSC 033 Rev. 4

31st May 2017

Guidelines related to the Paris Memorandum of Understanding (Paris MOU)

An occasional survey by a RO of all vessels subject to this Circular (detained by PSC during the last three (3) consecutive years and next port of call is within a PARIS MoU) will be required.

PSC 034 Rev. 1

30 Jan. 2018

PARIS MoU region - Port State Control (PSC) inspections with deficiencies which do not warrant detention

When a PSC inspection reveals deficiencies, which do not warrant a detention this Administration may require any or all of the following:

- Additional Safety Management Certificate (SMC) audit (at the initial extend);
- Occasional survey;
- Additional Document of Compliance (DoC) audit or both.

The scope of an additional DoC audit should be to verify the course of actions taken by the Company for the rectification of the reported deficiencies and to check the following:

- Company's SMS root cause analysis with regard of Port State Control (PSC), Flag State Inspection (FSI) or third party deficiencies;

ISM Code

St. Vincent and the Grenadines

<http://www.svg-marad.com/download.asp?r=2&o=1>

Circular No	Description
	<ul style="list-style-type: none">- Corrective actions taken in the light of theISM Code to avoid the recurrence of the reported deficiencies; and- Preventive actions taken to avoid potential non conformities generated by PSC, FSI or third party deficiencies on the Company's fleet. <p>The results of the investigation should be reported to this Administration by the Recognized Organization.</p>
SOL 009–Rev. 4	<p>Offshore vessels (self or non self-propelled) ISM and ISPS Codes are applicable for offshore self or non self-propelled vessels carrying more than twelve (12) industrial personnel on board.</p>

ISPS Code

St. Vincent and the Grenadines

<http://www.svg-marad.com/download.asp?r=2&o=1>

Circular No	Description
ISPS 001	CSO Information <ul style="list-style-type: none"> Reporting CSO declaration
ISPS 002 25/09/2006	Guidance Relating To Submission of Security Information <ul style="list-style-type: none"> As per MSC/Circ. 1130
ISPS 003 REV.1 01/11/2006	Ship Security Alert - Contract With Providers <ul style="list-style-type: none"> Shipowner or the vessel must be covered by a service contract granting the service/transmission of ship's security alerts The evidence of the verification should be reported in the Audit Report
ISPS 004 REV.6 09/8/2018	Ship Security Alert - Contract With Providers <ul style="list-style-type: none"> Shipowner or the vessel must be covered by a service contract granting the service/transmission of ship's security alerts The evidence of the verification should be reported in the Audit Report
ISPS 005 01/03/2007	Compliance of Certain Cargo Ships With Special Measures To Enhance Maritime Security <ul style="list-style-type: none"> See ISM 001
ISPS 006 REV.1 07/05/2012	PIRACY IN THE GULF OF ADEN AND OFF THE COAST OF SOMALIA. A copy of BMP5 should be placed on board to assist the crew in handling piracy incidents. CSO/Master should act according to: <ul style="list-style-type: none"> BMP5 MSC.1/Circ.1390, Guidance for Company Security Officers (CSOs) – Preparation of a Company and crew for the Contingency of hijack by pirates In the Western Indian Ocean and the Gulf of Aden In respect of Internationally Recommended Transit Corridor (IRTC) in the Gulf of Aden and recommended reporting requirements as per Circular SN.1/Circ.281.
ISPS 007 REV.1 12/08/2008	Company ID Number <ul style="list-style-type: none"> See ISM 007
ISPS 008 31/10/2008	Report Of Piracy <ul style="list-style-type: none"> Reporting to SVG

ISPS Code

St. Vincent and the Grenadines

<http://www.svg-marad.com/download.asp?r=2&o=1>

Circular No	Description
ISPS 009 5/11/2008	Piracy And Armed Robbery Against Ships <ul style="list-style-type: none"> As per IMO Circular MSC/Circ.623/Rev3
ISPS 010 16/01/2009	Counter Piracy Web Service 16 Jan. 2009 <ul style="list-style-type: none"> Web service providing latest security info
ISPS 011 REV.1 29/3/2011	Change Of Flag and ISM and ISPS Codes Certification <ul style="list-style-type: none"> See ISM-008
ISPS 012 REV.3 22/02/2011	Piracy In The Gulf Of Aden And Off The Coast Of Somalia <ul style="list-style-type: none"> Revised BMP (MSC.I/Circ 1335) should be placed on board to assist the crew in handling piracy incidents Internationally Recommended Transit Corridor (IRTC) in the Gulf of Aden and recommended reporting requirements (CircularSN.1/Circ.281.) should be placed on board
ISPS 013 REV. 1 9/6/2009	Guidance for Testing SSAS and Actions in case In Case of False SSAS Message <ul style="list-style-type: none"> According to the IMO circular MSC/Circ.1155 Ship Security Alerts, where these are required to be fitted, should be programmed to send a message to the CSO responsible for the vessel, and also to this Administration on security@svg-marad.com only. SVG e-mail (security@svg-marad.com) should only be receiving pre-test alert notifications and SSAS activation messages The frequency of SSAS alert testing involving SVG should not occur more than once a year and should coincide with the Annual Safety Radio and Safety Equipment Survey
ISPS 014 18/10/2007	Submission of Security-related Information prior to the Entry into Port <ul style="list-style-type: none"> Revised (MSC.1 /Circ.1305)
ISPS 015 20/08/2009	Protection of The Japan Self-defence Force _ISDF_ For Passage through the Gulf of Aden and off the Coast of Somalia
ISPS 016 REV.1 7/11/2012	Guidelines on the Allocation of Responsibilities to seek the Successful Resolution of Stowaway Cases <ul style="list-style-type: none"> Implementing the necessary security measures to prevent stowaways' access either at sea or on arrival

ISPS Code

St. Vincent and the Grenadines

<http://www.svg-marad.com/download.asp?r=2&o=1>

Circular No	Description
ISPS 017 21/09/2009	<p>Trade to or from the Turkish Republic of Northern Cyprus</p> <ul style="list-style-type: none"> Trading to or from any ports in "the purported state of the Turkish Republic of Northern Cyprus" is illegal
ISPS 018 4/12/2009	<p>Procedure to be followed upon receipt of SSAS Message</p> <ul style="list-style-type: none"> The CSO should immediately notify this Administration using the Security Emergency Contact Number: +41 79 447 96 76.
ISPS 019 2/08/2010	<p>Ship Security Reporting System (SSRS)</p> <ul style="list-style-type: none"> Ship owners to consider the use of the Ship Security Reporting System (SSRS) for their vessels operating in the Gulf of Aden, the Somali Basin and off the Horn of Africa
ISPS 020 9/5/2012	<p>Change of Company's Name and-or Address</p> <ul style="list-style-type: none"> See ISM-010
ISPS 021 27/08/2013	<p>IMO Interim Guidelines for Owners, Operators and Masters for Protection Against Piracy in the Gulf of Guinea Region</p> <ul style="list-style-type: none"> Ships operating in the Gulf of Guinea region should implement the IMO Circular letter No.3394. These guidelines should be read in conjunction with the Best Management Practices (BMP) i.e. MSC1/Circ.1339
Gen 005 REV.1 9/10/2015	<p>Lay Up and Re-Commissioning Guidance</p> <ul style="list-style-type: none"> If the interruption period is more than three but less than six months, then this Administration may require an additional verification If the interruption period is for a period exceeding six months, the ISSC will be withdrawn
APIR 002 REV.3 12/3/2019	<p>Piracy and Armed Robbery Against Ships</p> <p>In view of the increasing piracy and armed robbery against vessels, this Administration brings to the attention of all interested parties the annexed IMO Circulars MSC.1/Circ.1333 Rev. 1 and MSC/Circ.1334 as well as Global Piracy Guidelines for Companies, Masters and Seafarers approved by the Maritime Safety Committee at its 100th session</p>

MLC, 2006

St. Vincent and the Grenadines

<http://www.svg-marad.com/download.asp?r=2&o=1>**Circular No****Description**MLC **001****Maritime Labour Convention**

20/12/2010

MLC **002****Procedures for Maritime Labour Convention Certification**REV.6
8/01/2019

- Certification as per MLC, 2006
- Existing ships are required to comply with the accommodation and recreational facilities in ILO Conventions C92 and C133, will be inspected in connection with seafarers' accommodation and recreational facilities to verify that the ship provides and maintains decent accommodation and recreational facilities for seafarers working or living on-board, or both, consistent with promoting the seafarers' health and well-being in accordance with national legislation
- ROs conducting initial inspection of SVG ships should complete checklist for accommodation of existing ships
- St. Vincent and The Grenadines Seaman's Books are compulsory for all seafarers
- Shipowners/managers should apply to the Administration for the issue of a Full Term ML Certificate. The application should be submitted to the Administration within three (3) months of the date of the initial inspection
- Complaint procedure intervals
- Administration Contacts

Rev. 5 - date of the Circular inserted, Paragraph 7 (**7. Financial Security** Regs 2.5/4.2), Annex, Declaration of Maritime Labour Compliance – Part I, Declaration of Maritime Labour Compliance – Part II, Draft The Shipping (Maritime Labour Convention, 2006) Regulations, 2013.

Rev. 6- date of the Circular inserted, Paragraph 1.2, Paragraph 5.6.8 (added), Annex, Declaration of Maritime Labour Compliance – Part I, ML Certificate, Application for the issue or change of a Declaration of Maritime Labour Compliance (DMLC) Part I and Shipping (Maritime Labour Convention) Regulations 2017.

MLC **003**Guidance on **Medical Care** on-board Ship

20/03/2013

- As per Regulation 4.1, paragraph 4 of Standard A4.1 of the Maritime Labour Convention, 2006 and paragraph 12.3 of the DMLC Part 1

MLC, 2006

St. Vincent and the Grenadines

<http://www.svg-marad.com/download.asp?r=2&o=1>

Circular No	Description
MLC 004	Management of Occupational Safety and Health
Rev.01 12/12/2018	<ul style="list-style-type: none"> As per: <ul style="list-style-type: none"> MLC, 2006 and MSC-MEPC.2/Circ.3 entitled 'Guidelines on the basic elements of a shipboard occupational health and safety programme', as may be amended; IMO Resolution A.884(21) entitled 'Code for the investigation of marine casualties and incidents', as may be amended; the latest version of the Guidance on eliminating shipboard harassment and bullying, jointly published by the International Chamber of Shipping (ICS) and the International Transport Workers' Federation (ITF). ILO Code – Accident prevention on board ships at sea and in port 1996, as may be amended; SVG form to report accidents
MLC 005	Food, Water and Catering Requirements including Qualifications of Ship's Cook and Catering Staff
28/05/2013	<ul style="list-style-type: none"> Qualifications of ship's cook and catering staff Potable water supplies Retention of records
MLC 006	Reminder requirement for ML Certificate, DMLC or Inspection Report On Board
22/04/2014	<ul style="list-style-type: none"> All ships under 500 GT, should be inspected and found to be in compliance with MLC 2006
MLC 007	Guidelines For MLC Inspection For Ships Of Less Than 500gt -
REV .02 06/08/2015	<ul style="list-style-type: none"> MLC certification procedure for Ships under 500 GT
Gen 005	Lay Up and Re-Commissioning Guidance
REV.1 9/10/2015	If the vessel is laid up for a period exceeding six months an MLC inspection (Additional, Intermediate or Renewal as appropriate) should be carried out in order to confirm the continued compliance with the DMLC Part I and Part II
MLC 008	Amendments of 2014 to the Maritime Labour Convention 2006
Rev.:01 28/9/2016	Amendments concerning: <ul style="list-style-type: none"> The financial security for seafarers in the event of an abandonment (Standard A2.5.2) The financial security to assure compensation in the event of a contractual claim involving death or long-term disability ILO transitional measures for the DMLC and the MLC shall apply

MLC, 2006

St. Vincent and the Grenadines

<http://www.svg-marad.com/download.asp?r=2&o=1>**Circular No****Description****MLC 009****Transfer of MLC Certification**

Rev.:01

8/10/2018

- All inspections initiated by the losing RO should be satisfactorily completed by the gaining RO, and any serious deficiencies should be closed out or downgraded by the losing RO.
- Declaration of Maritime Labour Convention (DMLC) II reviewed and certified by the losing RO should be re-reviewed before the onboard MLC inspection
- This Administration should not reissue the DMLC Part I provided that it complies with the latest version of the general DMLC Part I as indicated in Circular MLC 002.
- An inspection by the gaining RO, in the scope of an initial MLC inspection, should address all required elements of the MLC, National MLC requirements and any matters arising out of the last inspection carried out by the losing RO.
- Upon successful inspection and DMLC Part II certification/endorsement on board, the gaining RO should issue a Short Term ML Certificate valid for up to five (5) months
- The full term ML Certificate should have the same validity as the existing full term ML Certificate unless the RO's transfer (initial MLC Inspection) is carried out within the renewal window.

MLC 010**2016 AMENDMENTS TO THE MARITIME LABOUR CONVENTION**

Rev.:00

Effect.8/1/2019

Ship owners and ship managers are advised to review their onboard occupational health and safety procedures in order to ensure that they include elimination of harassment and bullying on board their ships.

Standard A5.1.3 Maritime Labour Certificates (ML Certificate) was amended to allow an extension on the validity of the Maritime Labour Certificate (ML Certificate) for not more than five (5) months in circumstances where ships have passed the renewal inspection but where a new full term ML Certificate cannot be immediately issued and provided on board.



Source:
<http://www.togoregistrar.com>

ISM Code

<http://www.togoregistrar.com/Circulars.html> Republic of Togo

Circular No	Description
STCW/0019/TG/06/17	Implementation of the 2010 (Manila) Amendments to the STCW Convention including changes to the minimum Safe Manning Certificate

ISPS Code

<http://www.togoregistrar.com/Circulars.html> Republic of Togo

Circular No	Description
0018C/TG/04/17	High Risk Areas (HRA) / Anti Piracy Measures / Implementing BMP4 Requirements

MLC Code

<http://www.togoregistrar.com/Circulars.html> Republic of Togo

Circular No	Description
MLC2006-001 26/07/2013	Implementation, Inspections and Certification under the Maritime Labor Convention (MLC), 2006
MLC2006-002 26/07/2013	Minimum requirements for seafarers to work on a ship under the Maritime Labor Convention (MLC), 2006
MLC2006-003 26/07/2013	Terms and Conditions for employment of seafarers under the Maritime Labor Convention (MLC), 2006
MLC2006-004 26/07/2013	Standards of accommodation, recreational facilities, food, water and catering under the Maritime Labor Convention (MLC), 2006

MLC Code

Republic of Togo

<http://www.togoregistrar.com/Circulars.html>

Circular No	Description
MLC2006-005 26/07/2013	Health and safety protection, accident prevention, medical care, welfare and social security protection of seafarer's under the Maritime Labor Convention (MLC), 2006
MLC2006-006 26/07/2013	On-board Complaint handling procedures



Source:
<http://maritimcookislands.com>

ISM Code

<http://maritimcookislands.com/publications> **Cook Islands**

Circular No	Description
103 /2015 08/06/2015	Hong Kong – new regulation requiring use of low-Sulphur fuel while at berth
96 /2014 16/01/2015	New Maritime Legislation
95 /2014 16/01/2015	Reminder to Companies of obligations under STCW
89 /2014 13/08/2014	New SOLAS requirements for enclosed space entry and rescue drills and draft requirements for portable atmosphere testing
88 /2014 12/08/2014	Changes to the is requirements for manning and company verification
65 /2013 18/07/2013	Increasing the Chance of Survival in Abandon Ship Situations
64 /2013 18/07/2013	Standard Format for the Advance Notification Form for Waste Delivery to Port Reception Facilities
63 /2013 08/07/2013	New Speed and Log Requirements
58 /2012 19/06/2013	Guidelines for the Development of Tables of Seafarers’ Shipboard Working Arrangements and Formats of Records of Seafarers’ Hours of Work or Hours of Rest
56 /2013 06/05/2013	Making an Endorsement Application
53 /2013 13/02/2013	Medicine Chest Medical Equipment and Guides on Board
52 /2013	Use of Alcohol by Masters , Officers and other Seafarers

ISM Code

Cook Islands

<http://maritimecookislands.com/publications>

Circular No	Description
13/02/2013	
51/2013 13/02/2013	Principles to be observed in Keeping a Navigational Watch
48/2012 12/09/2012	Revised Garbage Discharge Regulations for Vessels
47/2012 REVISED 08/05/2013	Medical examination certificates required by all seafarers working on CI vessels
29/2011 14 /12/2011	STCW Manila Amendments coming into effect
11/2009 24/04/2009	Crew Endorsement Certificates Procedural Update
142/2016 17/01/2017	Paris MoU Inspection of Seafarer Certification after 1 January 2017
144/2017 06/02/2017	Documents to be available in English
146/2017 24/04/2017	ISM Reviews and Non-Conformity Reports
188/ 2018 7/12/2018	MLC Hours of Work and Rest Tool – updated for 2019

No. 01/2016

ISPS Code

<http://maritimecookislands.com/publications> [Cook Islands](#)

Circular No	Description
82/2014 21/02/2014	Clarifying Training and Certification Requirements for Ship Security Officers and Seafarers with Designated Security Duties
77/2013 03/12/2013	STCW A-VI/6 Security Training Requirements Entering into Force 01 January 2014 (amended)
75/2013 21/10/2013	All Seafarers to be Security Trained from 1 January, 2014
38/2012 1/06/2012	Ship Security Alert System (SSAS)
30/2012 04/01/2012	Use of Armed Personnel on board Cook Islands vessels

MLC, 2006

<http://maritimecookislands.com/publications/maritime-labour-convention> [Cook Islands](#)

Circular No	Description
90/2014 2/09/2014	Vessels entering MLC member ports
79/2014 15/01/2014	Seafarer Employment Agreements
72/2013 13/08/2013	Port State Control on MLC 2006 - Paris MoU Press Release
68/2013 25/07/2013	MLC 2006 On Board Complaints
67/2013 23/07/2013	Maritime Labour Convention Entry into Force - 20 August 2013
60/2012 21/06/2013	International Medical Guide for Ships 3rd Edition
59/2013 21/06/2013	Ships' Cooks Under MLC 2006

MLC, 2006

Cook Islands

<http://maritimecookislands.com/publications/maritime-labour-convention>

Circular No	Description
57/2012 17/05/2013	Maritime Labour Convention Implementation
Circular 138 15/01/2014	Seafarer Employment Agreement
Circular 138 05/08/2016	Paris MoU MLC Concentrated Inspection Campaign
Circular 138 26/09/2016	2014 MLC Amendments will enter into force on 18 January 2017
Circular 165 05/03/2018	Maritime Labour Convention 2006 - Amended requirements entering in force on MCI vessels In order to comply with the new MLC requirements entered into force on 18 th January 2017, Maritime Cook Islands will issue the new DMLC Part I, by the 30 th April 2018, to all fleet not aligned yet.
Circular 174 14/05/2018	MLC onboard complaints procedure Minimum content of Complaint Procedure



Dominica

Source:
<http://www.dominica-registry.com>

ISM Code

http://www.dominica-registry.com/index.php?page_id=76&cat_id=75 Dominica

Circular No	Description
CD-MSC 04-15	Issuance of certificates of receipt of Application
Rev. 1 16/11/2015	
CD-MSC 02-15	Concentrated Inspection Campaign – Crew Familiarization for Enclosed Space Entry
REV. 1 30/07/2015	
CD-MSC 06-14	Known Instances of False Representation and Fraudulent Certificates
REV. 1 14/10/2014	
CD-MSC 05-14	Clarification on Commonwealth of Dominica Minimum Safe Manning Certificates
Rev01 10/10/2014	
CD-MSC 02-14	Emergency Training and Drills
REV. 1 11/02/2014	
CD-MSC 06-13	Carriage of Electronic Media in Lieu of Hard Copies of IMO Publications
REV. 1 28/06/2013	
CD-MSC 05-12	Mandatory Lookouts and Watchkeeping
REV. 2 01/08/2015	
CD-MSC 01-12	Mariner Documentation
REV. 2	
CD-MSC 08-08	Certification Requirements in Respect to the International Convention on Civil Liability for Bunker Oil Pollution Damage, 2001
REV. 01 12/04/2013	
CD-MSC 05-05	Medical Care on Board Ship and Ashore
REV. 02 25/06/2013	
CD-MSC 15-04	ISM Code Implementation and Flag State Inspections Relating to PSC Detentions
REV. 01	

ISM Code

http://www.dominica-registry.com/index.php?page_id=76&cat_id=75 Dominica

Circular No

Description

CD-MSC 01-12	Mariner Documentation REV. 02 28/02/2012
CD-MSC 13-04	Crew Changes Reporting REV. 01
CD-MSC 12-04	Crew List Requirements REV.02
CD-MSC 21-03	Official Log Book REV. 03 01/03/2014
CD-MSC 14-03	Guidelines for Voyage Planning REV. 01
CD-MSC 13-03	Notification and Reporting of Marine Casualties, Marine Incidents, Occurrences and Offenses REV.02
CD-MSC 08-03	Instructions for the Keeping of Oil Record Book REV.01
CD-MSC 07-03	GMDSS Radio Log Book Guidance REV.01
CD-MSC 07-03A	Sample GMDSS Radio Log Book REV.01
CD-MSC 51-01	ISM for Modular Offshore Drilling Units REV.01
CD-MSC 38-01	Safety Precautions for Entering Enclosed Spaces REV.01
CD-MSC 37-01	Prohibition of Hot Work in Tankers and Combination Carriers REV.01
CD-MSC 36-01	Safety of Navigation - Charts, Publications, and Notices to Mariners REV.01
CD-MSC 31-01	GMDSS Radio Logbook Requirement REV.01
CD-MSC 28-01	Retention of Radio Logbooks REV.01
CD-MSC 20-01	Guidance on in-Service training using Administration accepted training record books

ISM Code

http://www.dominica-registry.com/index.php?page_id=76&cat_id=75 **Dominica**

Circular No

Description

REV.01

CD-MSc 18-01

Issuance and use of **Statutory Certificates**

REV.01

CD-MSc 17-01

Stability and Trim information to be supplied to the Master

REV.01

CD-MSc 15-01

Manning of vessels and principles of **Watchkeeping**

REV.01

ISPS Code

http://www.dominica-registry.com/index.php?page_id=76&cat_id=75 **Dominica**

Circular No	Description
CD-MSC 09-08	Amendment to the Continuous Synopsis Record Format
REV.00	
CD-MSC 02-08	Training of Company Security Officers (CSO)
REV.01	
CD-MSC 01-06	Ship Security Alert System Guidelines
REV.01	
CD-MSC 01-05	Procedures for Approval of Amendments to Ship Security Plans
REV.01	
CD-MSC 11-04	Combined Procedures for Ship Security Plan Approval and ISPS Code
REV.01	
CD-MSC 09-04	Verification and Certification IMO Additional Guidance Relating to the Implementation of Security Requirements
REV.01	
CD-MSC 06-04	Guidance for Establishing Security Measures When Calling at Non-Compliant Port Facilities
REV.01	
CD-MSC 04-04	Guidance for developing Ship Security Plans
REV.02	
CD-MSC 01-04	Continuous Synopsis Record
REV03	
CD-MSC 25-03	ISPS Code Implementation
REV01	
CD-MSC 24-03	Maritime Security Training for Company Security Officers and Ship Security Officers
REV01	
CD-MSC 12-03	Performance Standards for Ship Security Alert System
REV01	
CD-MSC 07-01	Reporting Incidents of Piracy and Armed Attacks
REV01	
CD-MSC 03-01	Familiarization With Dominica Maritime Legislation and Requirements
REV01	
CD-MSC 02-01	Certification, Training and Rest Periods
REV01	

MLC, 2006http://www.dominica-registry.com/index.php?page_id=76&cat_id=75 [Dominica](#)

Circular No	Description
CD-MSC 05-13	Maritime Labour Convention Compliance (Guidance Circular)
REV.01 25/06/2013	
CD-MSC 04-13	Shipboard Occupational Health and Safety Programmes
REV.01 26/06/2013	
CD-MSC 03-13	Guidance on Medical Exams and Certification
REV.01 21/02/2013	
CD-MSC 11-03	Report of Ship's Officers and Repatriation (Liability Insurance) Coverage
REV.01	

No. 01/2016



Source:
<http://isrocam.com>

ISM Code

[Cambodia
 http://isrocam.com](http://isrocam.com)

Circular No	Description
Circular No. 57 15/7/2014	Vessel Monitoring System
Circular No.45 07/01/2013	On-Line verification of Seafarer’s certificates
Circular No.43 12/12/2012	Specific Measures Adopted for Prevention of Seafarer’s Fraudulent Certifications
Circular No.40 29/02/2012	STCW Mandatory Certifications for Cambodia Flagged Vessels
Circular No.32 16/07/2009	STCW Training and Certification for Ship Security Officers
Circular No.17 22/12/2010	Report by RO/RSO on Survey/Audit and Certification
Circular No. 56 24/04/2014	RO’S Duty of Reporting to the Administration

ISPS Code

Cambodia
<http://isrocam.com>

Circular No	Description
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Circular No.14	ISPS Code
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22/12/2010

Circular No.15	Maintenance of CSR
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22/12/2010

Circular No. 16	Ship Security Alert System (SSAS)
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22/12/2010

MLC, 2006

Cambodia
<http://isrocam.com>

Circular No	Description
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Circular No.46	Regulations and Code of the Maritime Labour Convention
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19/02/2013

Circular No.47	Procedure of Certification for the MLC 2006
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17/04/2013



Source:
<http://www.jamaicaships.com>

ISM Code

<http://www.jamaicaships.com/JSR/technicalcirculars.html> [Jamaica](#)

Circular No	Description
02/01/2011	Change in validity period of medical certificates
11/11/2012	Guidance for the recording of operations in the oil record book
01/01/2012	Change in the format of Certificate of Receipt of Application (CRA)
02/02/2012	Issuance and Validity of Certificates of Competency STCW 95: Reg. II/3 and Reg. III/3
03/02/2012	Issuance of Certificates of Competency STCW 95: Reg II/2 (less than 3000 GT) and Reg. III/3 (less than 3000 KW)
25/7/2014	Maximum sulphur content of fuel oil in ECA
04/12/2014	Amendments to ISM CODE
01/01/2015	Minimum safe manning requirements

ISPS Code

<http://www.jamaicaships.com/JSR/technicalcirculars.html> [Jamaica](#)

Circular No	Description
13/07/2012	The Requirement for the issue of a Certificate of Proficiency for Ship Security Officers (SSO)
02/3/2015	Maritime Security - Piracy and Armed Robbery Against Ships
02/03/2015	Guidance for Company Security Officers (CSOs)
25/05/2012	Revised Interim guidance to shipowners and operators on the use of Privately Contracted Armed Security Personnel (PCASP) in High Risk Areas
16/4/2015	Security related training for Seafarers
03/04/2015	STCW - Circ. 21 - Security Related Training Deficiencies- Certification
03/04/2015	STCW - Circ. 22 - Security Related Training Deficiencies



Source:
<http://www.palaushipregistry.com>

ISM Code

<http://www.palaushipregistry.com/marine-notice>
<http://www.palaushipregistry.com/marine-circulars>

Palau

Circular No	Description
MN 12-008 REV.01 08/09/2014	Minimum manning requirements
MN 12-015 REV.00 2012	Training and certification requirements
MN 12-021 REV.00 27/10/2012	International safety management (ISM) code
MC 12-003 REV.00 01/01/2013	Interim guidance to PALAU flagged vessels on the use of armed guards to defend against the threat of piracy
MC 12-007 REV.00 01/01/2014	Procedures for approval of Armed Guards companies onboard PALAU vessels
MC 12-008 REV.00 01/01/2014	Procedures for approval of Armed Guards personnel onboard PALAU vessels
MC 16-027 REV.00 05/10/2016	2010 amendments STCW Convention Informing about the implementation of the Manila amendments and that by January 1st, 2017 the Manila Amendments must be in full compliance in all Palauan Ships.
MC 16-031 REV.00 12/12/2016	IMPLEMENTATION OF STCW MANILA AMENDMENTS Port State Control authorities, until July 1st, 2017, have been recommended by this circular to take a pragmatic and practical approach during inspections and to notify the ships, seafarers and Administrations concerned accordingly when carrying out ISM Code certification and verification under SOLAS 74, the Recognized Organization would check that the seafarer's documentation is in accordance with the 2010 Manila Amendments when assessing compliance. If the documentation is not found in accordance with the 2010 Manila Amendments the Recognized Organization shall inform the Flag Administration in order for the latter to take the necessary steps to ensure the vessel's documentation is updated accordingly

No. **01/2016****ISPS Code**

Palau

Circular No	Description
MN 12-004	International Ship and Port Facility Security (ISPS) Code
REV. 00 12/10/2012	
MN 12-024	Provisions and Installation of Ship Security Equipment
REV. 00 04/11/2012	
MN 12-025	Piracy, Armed attacks, Hijacking or Terrorism
REV. 00 04/11/2012	
MN 12-026	Use of Privately Contracted Armed Personnel (PCASP)
REV. 00 05/12/2012	
MN 12-003	Interim Guidance to Palau Flagged vessels on the use of Armed guards to defend against the threat of piracy

MLC, 2006

Palau

<http://www.palaushipregistry.com/marine-notice>
<http://www.palaushipregistry.com/inspections-and-survey>

Circular No	Description
MN 12-012	Maritime labor convention 2006 (MLC)
REV.00 2012	
MN 12-013	Hazardous work and consideration of health and safety issues for seafarer under the age of 18.
REV.00 02/10/2012	
MN 12-014	Seafarer medical examination and certificates
REV.00 2012	
MN 12-016	Seafarer employment agreement
REV.01 03/06/2013	
MN 12-017	Minimum hours of rest
REV.00 2012	
MN 12-019	Accommodations, recreation facilities, food, catering and water
REV.00 15/10/2012	
MN 12-020	Shipboard occupational health and safety program

MLC, 2006

Palau

<http://www.palaushipregistry.com/marine-notice>
<http://www.palaushipregistry.com/inspections-and-survey>

Circular No	Description
REV.00 16/10/2012	
MN 12-022	On board complaint procedures
REV.01 03/06/2013	
MN 12-023	Payment of wages
REV.00 22/10/2012	
MN 13-029	MLC title 2.5 repatriation
REV.00 03/06/2013	
MC 12-005	MLC, 2006 in force august 2013
REV.00 01/08/2013	
MC 16-028	MLC, 2006 Amendments
REV.00 05/10/2016	Reg. 2.5 – Repatriation & Reg. 4.2 – Shipowner’s Liability



Source:
<http://www.stkittsnevisregistry.net>

ISM Code

[St. Kitts & Nevis](#)

<http://www.stkittsnevisregistry.net/maritime-circulars.html>

Circular No	Description
MC 02 09 1/9/2009	LIST OF CERTIFICATES TO BE CARRIED ONBOARD As per IMO FAL.2/Circ.87 MEPC/Circ.426 MSC/Circ.1151, dd 17 December 2004
MC 05 09 1/3/2012	IMO VESSEL AND COMPANY NUMBERING & CARIBSHIP NUMBER (REVISED)
MC 14 9 1/8/2009	ISM CODE FOR SHIPS USING NATIONAL TONNAGES -ITC 69 WILL APPLY
MC 30 09 3/12/2009	COMPLETION OF APPLICATION FORM A15 - APPLICATION FOR SEAFARERS DOCUMENTS
MC 45 12 23/7/2012	HOURS OF WORK & REST
MC 52 13 June 2013	PENALTIES FOR BREACH OF STCW
MC 59 14 July 2014	PROCEDURES TO DEAL WITH PSC DETENTIONS -ISM handling, para. 1.1.6, 1.2, 1.3, 5

ISPS Code

[St. Kitts & Nevis](#)

<http://www.stkittsnevisregistry.net/maritime-circulars.html>

Circular No	Description
MC 15 09 1/8/2009	SHIP TO SHORE SECURITY ALERTS -SSAS OPERATION
MC 29 09 1/8/2009	CONTINUOUS SYNOPSIS RECORD (CSR)
MC 31 09 30/12/2009	PORT SECURITY, PASSAGE PLANNING & PIRACY
MC 57 13 12/12/2013	SECURITY TRAINING Certificates of Proficiency issued in accordance with Regulation VI/6 of the STCW 78 Convention as amended by or on behalf of a Country confirmed to be on the IMO White Listed Countries area accepted.

MLC, 2006

St. Kitts & Nevis

<http://www.stkittsnevisregistry.net/maritime-circulars.html>

Circular No	Description
MC 51 13 May 2014	PROCEDURES FOR MLC CERTIFICATION
MC 53 13 Sep. 2013	MLC REQUIREMENTS FOR P&I CLUB INSURERS
MC 54 13 July 2013	MLC PROCEDURE WHEN CHANGING CLASS <ul style="list-style-type: none">• As per IACS Procedural Requirement No. 36 of 2013
MC 67 16 21/11/2016	AMENDMENTS TO THE MARITIME LABOUR CONVENTION, 2006


Barbados Maritime Ship Registry

Source:
<http://barbadosmaritime.org/bulletins/>

ISM Code

Barbados

<http://barbadosmaritime.org/bulletins/>

Bulletin No	Description
64 2017-05-19	Electronic Charts and Nautical Publications Administration hereby confirms the use of electronic chart display and information Systems (ECDIS).
81 2004-09-13	Arrival/Departure declaration EC Ports European Community Council Directive 2002/59/EC reporting requirements for vessels trading into EU ports and ports of Norway, Iceland and Liechtenstein
82 2004-09-28	US Coast Guard Access to Merchant Shipping This shortened extract of the text is brought to your attention so that your CSO may ensure your staff is appropriately briefed. The intent of this letter is to clarify procedures that will be followed by Coast Guard personnel as they access foreign flagged vessels.
93 2005-06-08	Safety Watch Update-Oily Water Separators
139 2008-05-29	Electronic Log-books This Administration hereby confirms the use of following electronic log-books referred to hereafter as E-Log Books. <ul style="list-style-type: none"> • Official Log Book • Deck Log Book • Engine Log Book • Radio Log-Book • Oil Record Book Parts 1 & 2
141 144 2008.08.14	SAFETY NOTICE: THE USE OF VERTICAL LADDERS Bunker International Convention on Civil Liability for Bunker Oil Pollution Damage, 2001.
151 2008-10-11	The International Convention on Civil Liability for Bunker Oil Pollution Damage 2001 The presence of this insurance will be required to be confirmed by the vessel's Flag State, which shall issue a Certificate of Compliance confirming that the financial arrangements in place meet the requirements of this Convention
168 2009-12-09	Engine Log Book Supplement for MARPOL Annex VI Due to the increasing number of such records being required by MARPOL and the limited amount of space available in Engine Log Books it is recommended that all such records be incorporated into a

ISM Code

Barbados

<http://barbadosmaritime.org/bulletins/>

Bulletin No	Description
	separate booklet: the Engine Log Book Supplement.
169A 2010.01.05	Minimum Fuel Sulphur Content in European Ports As from 1 st January 2010 Member States may take action to ensure that no vessels in their ports are burning fuels having a sulphur content exceeding 0.1% sulphur by mass (LSF)
170 2010-01-29	Revised Declaration of Authenticity BMSR has elected to accept a Declaration of Authenticity for an Officer's training and qualification documentation issued by either the Ship Owner, Ship Manager or a Crewing Agency nominated by either of these aforementioned companies
174 2010-07-13	REVISED ISM CODE 2010 REQUIREMENTS DUE FROM 1ST JULY 2010 IN ACCORDANCE WITH RESOLUTION MSC.273(85). A GUIDE TO RISK MANAGEMENT AND ITS INCORPORATION INTO THE SMS
176 2010.09.07	New US requirements (Vessel Response Plans) for tankers calling at US ports
182 2011-03-31	Adoption of full ECDIS compliance
185 2011-08-23	Inspection of Life Boat Launching Equipment Overview of what must be included in any maintenance or inspection program to be applied to any weight transferring equipment This Bulletin should be read in conjunction with MSC.1/Circ.1206
188 24 th December 2011	MANILA AMENDMENTS INFORMATION BULLETIN
196 19/5/2017	GARBAGE MANAGEMENT PLAN & GARBAGE RECORD BOOK New requirement specifying that discharge of all garbage into the sea is prohibited, except as expressly provided otherwise
198 2012.11-21	Ship's Cook All ships to which MLC 2006 applies; all other ships over 1000 gross tons which carry more than 10 persons engaged on international voyages except for fishing vessels or pleasure craft This bulletin should be read in conjunction with BMSR bulletins 184 and 188
255 14 June 2016	List of Administrations with Agreement with Barbados under STCW Reg.1/10
216 13 December 2013	Oil Record Book - Part I; Part II BMSR will replace the existing Oil Record Books with updated editions of Part I and Part II during January 2014.
225 18 September 2014	ECDIS FAMILIARISATION TRAINING: Update Bulletin 182 has been revised, after further consideration of IMO Circular STCW.7/Circ.18 dated 22 May 2012

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<http://barbadosmaritime.org/bulletins/>

Bulletin No	Description
	The ship's safety management plan/system should include familiarization of the ECDIS equipment installed
234 14 th January 2015	Port State Control Inspections in Australian Ports
235 19 th February 2015	Nairobi International Convention on The Removal of Wrecks, 2007 We strongly recommend that Companies make an approach to States such as the United Kingdom as early as possible as there will be heavy demand for this service
236 25.02.2015	SOLAS - Mandatory Enclosed Space Entry and Rescue Drills From 1 January 2015 all persons involved in enclosed space entries, and / or assigned enclosed space rescue duties, are required to take part in enclosed space entry and rescue drills at intervals not exceeding two months.
246 16.09.2015	Verification of Sulphur Content in Marine Fuels in use on-board Ships
248 17.09.2015	Warning – United States Coast Guard Port State Control Detentions On Water Mist Systems
249 14 October 2015	CARRIAGE REQUIREMENTS FOR PETROLEUM BLENDS
251 10.12.2015	Carriage, Training and Certification of Electro-Technical Officers/Ratings This Bulletin provides guidance on the carriage and certification requirements for an Electro-Technical Officer (ETO) and or Electro-Technical Rating (ETR) on board Barbadian ships
257 03 June 2016	BARBADOS REQUIREMENTS: NAUTICAL PUBLICATIONS For a comprehensive list of statutory publications, please see MSC Circ. 1462
261 2 September 2016	Minimum Safe Manning Documents/Manila Amendments to STCW Barbados Maritime amended the format of its Minimum Safe Manning Document (MSMD) with effect from 1 st January 2016 to take into account Resolution A.1047(27). The revised MSMD incorporates the option of employing seafarers with the new certifications detailed in the Manila Amendments
262 26.09.2016	Guidance On The Implementation Of The Manila Amendments To The STCW Convention This Bulletin provides information on the certification and training requirements for seafarers engaged on Barbados registered vessels
268 16.03.2017	REVISED IHO ECDIS STANDARDS Barbados has determined that compliance with the latest IHO

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<http://barbadosmaritime.org/bulletins/>

Bulletin No

Description

standards is mandatory for ships flying our flag.

269

16.03.2017

Acceptance of Electronic Certificates

Barbados accepts certificates that comply with the IMO guidelines ((FAL.5/Circ.39/Rev.2)), we encourage their use and acceptance as part of the initiative to reduce the administrative burden in the industry.

ISPS Code

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<http://barbadosmaritime.org/bulletins/>

Bulletin No

Description

82

2004-09-28

US Coast Guard Access to Merchant Shipping

This shortened extract of the text is brought to your attention so that your CSO may ensure your staff is appropriately briefed.

The intent of this letter is to clarify procedures that will be followed by Coast Guard personnel as they access foreign flagged vessels.

95

Control of Access to Ships in Port

Occasions where persons that have no official duty to perform onboard have wished to gain access to Barbados registered vessels

1472008.09.01

Security Update- Piracy 'Gulf of Aden'

148A

2009-10-15

Ship Security Officer Certification

BMSR will accept STCW SSO Training certificates issued by Marine Administrations with which Barbados has an existing STCW Agreement for the recognition of Certificates of Competency

189-

30 May 2012

IMO PIRACY GUIDELINES

IMO has issued a list of circulars and resolutions in relation to Piracy: the link for the current list of documents is given below.

http://www.imo.org/Documents/IMO_Piracy_Guidance_2.pdf

215

26Nov.2013

Security-related Training & Instruction for all seafarers - (STCW Reg.VI/6)

266

13th Dec. 2016

MARSEC LEVEL 2

In accordance with advice from the UK Government, security levels have been amended and a current listing is shown inside the bulletin

MLC, 2006

Barbados

<http://barbadosmaritime.org/bulletins/>

Circular No	Description
95	Control of Access to Ships in Port BMSR formal statement has been prepared which can be shown to those <i>Legitimate Persons</i> wishing to gain access to the ship clearly stating in the case of crew welfare matters the position of BMSR. BARBADOS MARITIME STATEMENT CONCERNING WELFARE ISSUES FOR PERSONS SAILING ON BARBADOS REGISTERED VESSELS GUIDELINE 1&2
203	Implementation of the Maritime Labour Convention (2006)
205	Minimum Age Requirements For Seafarers
206 27 June 2013	MLC 2006 SEAFARERS RECRUITMENT AND PLACEMENT AGENTS
211	MLC ENFORCEMENT Port State Control Paris Mou – Results Of Psc Inspections After The Entry Into Force Of The Maritime Labour Convention
212	ILO Crew Accommodation Standards SI No. 1508 is due to be superseded by a new SI which will have the effect of implementing Regulation 3.1 of The Maritime Labour Convention, 2006 (MLC, 2006) into UK law and which, in turn, will also be implemented into Barbados law by the instrument Cap.196. In the meantime and until MLC comes into force for Barbados, it is recommended that vessels be provided with copies of the SI No.1508 (which can be found on the internet) or ask their ROs to provide confirmation that crew accommodation on a particular ship complies with the ILO conventions Nos. 92 and 133
219 15 May 2014	MLC On-Board Complaints Procedure Content for an On Board Complaints Procedure
223 8 September 2014	ILO Crew Accommodation Standards Barbados flagged vessel should be in compliance with ILO Conventions Nos. 92 and 133.
263 12.10.2016	Maritime Labour Convention 2006 as amended (MLC) Financial Security Requirements
296 08.08.2018	2016 Amendments to the Maritime Labour Convention 2006, as amended Amendments to the above noted Convention will come into effect on 8 January 2019; namely the protection of seafarers against shipboard harassment and bullying and to allow for an extension of the validity of the MLC Certificate when a renewal survey has been held but no new certificate can be issued
303 06.12.2018	2016 Amendments to the Maritime Labour Convention 2006, as amended

MLC, 2006

Barbados

<http://barbadosmaritime.org/bulletins/>

Circular No	Description
	Further to Bulletin 296, please be advised that we have updated our DMLC Part II, section 11 to include 'harassment and bullying'. The Maritime Labour Certificate has also been amended, to include the box allowing for the Certificate to be extended following a renewal survey, pending a new Certificate being issued.